

Pacific Union's Code of Conduct SNAPSHOT

50 Years of Excellence

2009 - 10



Everyone at Pacific Union is excited about the Code of Conduct SNAPSHOT presented below. Each year input from students, parents, and staff at Pacific Union helps update the Code of Conduct created in 2006. The Code of Conduct is a framework for behavior here at Pacific Union. Being **Safe, Respectful, and Responsible** are the criteria established for role models for students, staff, and parents/guardians here at Pacific Union School.

Students and staff use the phrase, “Are you being **Safe, Respectful, and Responsible**?” when talking about behaviors on campus. We continue to be excited about this positive approach to discipline here and would like you to take some time to talk to your student about this Code of Conduct SNAPSHOT. – Remember it is important to be **Safe, Respectful, and Responsible**.

<i>Safe</i>			
Safety	Students - Be a Role Model	Parents/Guardians - Be a Role Model	All School Staff - Be a Role Model
Coming to and from school	Sit properly and obey bus rules. Walk on the sidewalks or shoulder of roads. Obey all traffic, bike, and parking lot rules. Be respectful to staff and students. Go directly to your bus/home/daycare. No electronic devices on campus.	Check your child's backpack for appropriate materials. Obey all traffic and parking lot rules (reduced speed, do not abandon vehicles). Agree on after school plans and notify appropriate school personnel.	Follow up on reports of inappropriate behavior from students. Be on time for safety duties (bus, parking lot, yard). Maintain safety and security in the building and playgrounds.
School Day	Be a good role model. Walk in the halls on your right. Cell phone is turned off and not in sight. No electronic devices on campus. Keep hands and feet to yourself Follow adult directions on campus. Know and follow emergency procedures. Use school equipment/materials properly and follow playground rules.	Give the school working phone numbers. Update phone numbers, if changed. Follow school rules while on campus. Wear proper ID badge. Follow school emergency procedures.	All adults wear ID badges. Assist parents/guests who are visiting the school. Be on time for safety duties (bus, parking lot, yard). Enforce school rules in a fair and consistent manner.
After School Activities: (Day Care, sports, concerts, etc.)	Keep hands and feet to yourself. Follow school rules. Exhibit respectful behavior. Play fairly.	All students will go to daycare or home if not involved in school-based activity. Read and follow: District Discipline Policy District Safety Plan	Enforce school rules. Assure safety and security.
<i>Respectful</i>			
Respectful	Students - Be a Role Model	Parents/Guardians - Be a Role Model	All School Staff - Be a Role Model
Coming to and from school	Use appropriate language. Do not litter. Use manners with neighborhood homeowners, school staff, and each other. Walk on the sidewalks or shoulders off road.	Use appropriate language. Adhere to parking lot rules. Park in legal areas and areas that do not block school traffic flow. Do not abandon vehicles. Stop for buses with red flashing lights.	Use appropriate language. Park in appropriate and legal areas.

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<i>Respectful (cont.)</i>			
Respectful	Students - Be a Role Model	Parents/Guardians - Be a Role Model	All School Staff - Be a Role Model
School Day	Respect others; their bodies, their feelings, and their things. Use appropriate assembly etiquette. Any headgear is removed and out of sight while indoors. Use appropriate language and voice level. Cell phone is turned off and not in sight. No gum on campus. Take care of school and school grounds.	Any headgear is removed and out of sight while indoors. Introduce yourself. Use appropriate language. Use appropriate assembly etiquette. Treat all people with courtesy and respect. Make appointments with your child's teacher. Cell phone on vibrate and use in appropriate places on campus.	Model and maintain a climate of dignity. Listen to students. Use appropriate language. Use appropriate assembly etiquette. Treat all people with courtesy and respect. Cell phone on vibrate and use in appropriate places on campus. Praise students for proper and exceptional behavior.
After School Activities: (Daycare, sports, concerts, etc)	Use appropriate language and voice level. Follow adult directions. Follow school rules. Play fairly. Exhibit respectful behavior. Use appropriate assembly etiquette. Cell phone on vibrate and use in appropriate places on campus.	Use appropriate language. Use appropriate assembly etiquette. Use appropriate assembly/game etiquette. Model sportsmanship.	Use appropriate language. Model and maintain a climate of dignity.
<i>Responsible</i>			
Responsibility	Students - Be a Role Model	Parents/Guardians - Be a Role Model	All School Staff - Be a Role Model
Coming to and from school	Have your school materials organized, complete and brought to school. Arrange after school plans prior to school day. Be on time to school. (8:25 am) Be helpful and kind to other students.	Send child/ren to school: On time With proper clothing, labeled with name Healthy and rested Sign/return classroom or school forms/assignments/materials. Read and follow policies and procedures: Parent and Student Handbook	Be on time. Use appropriate assembly etiquette. Turn off computers and lights, and secure classroom at the end of the day.
School Day	Be ready to learn. Be prepared for class. Follow the dress code. Use equipment properly and take care of school and personal items.	Attend: Parent/teacher conference. Back to school night. Notify school regarding absences. Monitor your child's medications. Not allow electronic equipment at school. (School district is not responsible for the loss, theft, and damage of students' electronic equipment.)	Dress appropriately - with ID badge. Build a good relationship with parents and students. Be prepared for class. Value our time. Honor your commitments to your colleagues.
After School Activities: (Daycare day, sports, concerts, etc.)	Follow staff directions. Be on time for all after school events including bus. Cell phone on vibrate and use in appropriate places on campus.	Pick up your child/ren on time. Obey parking lot rules. Park in legal areas and areas that do not block school traffic flow. Do not abandon vehicles. Have a positive attitude toward education. Be involved.	Have students on time to bus. Be available for students who need help. Be helpful to other staff, parents and visitors.