

BEFORE THE BOARD OF TRUSTEES OF THE  
SOUTHERN HUMBOLDT UNIFIED SCHOOL DISTRICT  
HUMBOLDT COUNTY, CALIFORNIA

Annual Resolution \_\_\_\_\_)

RESOLUTION NO. 1-0506

1. Authorize the District Superintendent to submit to the state and sign:  
Cafeteria:
  - a. Form SM-2 relative to Special Milk Program Agreement #2-0123, permitting the state reimbursement for milk.
  - b. Form CFNS-5 relative to National School Lunch Program Agreement #123, permitting the District to receive surplus commodities, free meal and Type A lunch subsidies.
  - c. Rules and regulations governing the granting of free and reduced price meals to needy children in accordance with federal guidelines.
  - d. Forms J-141, J-380 and J-200 relative to the budget and financial report.
2. Authorize the District Superintendent to sign:
  - a. Purchase Orders.
  - b. Warrant Registers (2 signatures required).
  - c. PL 815, 874, 88210 Forms, VEA, Subpart 1, 2, 3, 4, 5, 90-576, PL 97-35, Chapter I and Chapter II. Other CEIA State and Federal applications and grants.
  - d. Surplus Property Purchase Agreements as a #1 signature.
  - e. Federal, state, and local reports.
  - f. Agreements with County Fair Board for use of facilities needed.
  - g. Resolutions and agreements authorizing the State of California State Office of Procurement to purchase for the Southern Humboldt Unified School District equipment and supplies as needed.
  - h. Lease and lease/purchase agreements.
3. Authorize the District Superintendent, the Associate Superintendent of Curriculum and Instruction, and the VEA Director to sign evaluation reports and progress reports for VEA, ECIA, EIA, Staff Development, Gifted, Special Education Programs and Projects, SIP, and School Based Coordinated Programs.

4. Continue Stores Account.
5. Authorize establishment of special bank accounts disbursement of funds therefrom by check (2 signatures required):
  - a. *Cafeteria* (includes authorization to invest in time-certificates) - Authorized signatures: District Superintendent.
  - b. *Revolving Cash Fund* - \$2,000.00 - Authorized signatures: District Superintendent, Cynthia Grover and Celeste Boyd.
  - c. *Student Body Account* - Per Education Code Section 48933, the District Superintendent is designated as supervisor of all associated student body accounts.
6. Student Body Associations:
  - a. Establishment and approval of Student Body Associations on each campus.
  - b. Authorize transfer of inactive Student Body organization funds to the general Student Body Fund or the District General Fund.
7. Authorize the Principals, their secretaries as authorized by the Principal, and the District Office staff to issue work permits.
8. Authorize school employees to verify student absences for illness.
9. Establish Summer School - Summer 2006.
10. Adopt courses of study.
11. Adopt textbooks.
12. Approve Emergency and Disaster Preparedness Plan as adopted.
13. Approve Accident/Injury Prevention Plan.
14. Readopt for 2005-2006 Board Policies Manual originally approved October 13, 1973, with revisions since that date.
15. Authorize the District Superintendent to sign certificated and classified offers of employment on behalf of the Board.
16. Authorize the District Superintendent to accept resignations from certificated and classified personnel on behalf of the Board.
17. Authorize the District Superintendent to make such intra-budgetary transfers as appear necessary to cover authorized expenditures. The authorization does not include transfer from Special Reserve.

18. Authorize the District Superintendent to make such monthly transfers from the General Fund to the Cafeteria Fund as are necessary to cover claims against the latter.
19. Authorize the District Superintendent to make such transfers of funds from the General Fund budget to the Special Building Fund budget as are necessary to cover claims against the latter.
20. Authorize annual update of the Southern Humboldt Unified School District Deferred Maintenance Fund for the specific purposes as specified in Education Code Section 39618.
21. Authorize the District Superintendent to transfer from the General Fund to the Deferred Maintenance Fund amounts of monies as specified in the annual budget of the District.
22. Authorize the District Superintendent to sign the Deferred Maintenance application.
23. Authorize the District Superintendent to recruit teachers out-of-state when and if necessary to complete staffing needs.
24. Authorize the District Superintendent to apply for federal funds under ECIA, Vocation Education Act (VEA), and other local, state, and/or federal programs related to public education - i.e., gifted, EIA, SIP and other funds requiring applications.
25. Authorize the District Superintendent to sign agreements pertaining to tax-sheltered annuities and district-sponsored health and dental contracts on behalf of the Board.
26. Authorize the District Superintendent to approve and sign Student Teaching Agreements with any colleges that may require such approval.
27. Authorize the Principal Wyant-Kelso and Athletic Director Constantino to serve as the district's representative to the California Interscholastic Federation (CIF).
28. Authorize the District Superintendent, in connection with VEA or ECIA applications, as required by federal and state laws, and to execute and approve applications for funds under these acts on behalf of the Board, including authorization to the District Superintendent for approval of specific wording of resolutions required in connection with any said acts.
29. Authorize the District Superintendent to submit applications for state, federal and private grants.
30. Designate the Associate Superintendent as the District Affirmative Action Officer.
31. Designate the Associate Superintendent as Title IX Officer who shall be responsible for the coordination and monitoring of Title IX compliance.
32. Designate the District Superintendent as the Risk Manager.

33. Authorize the District Superintendent to adjust allocations to categorical programs in the General Fund budget to keep anticipated income and expenditures compatible with changes in entitlements.
34. Designate the Director of Special Education as District Child Welfare and Attendance Supervisor and District Home and Hospital Supervisor.
35. Designate the regular December meeting as the organizational meeting for the Board of Trustees.
36. Authorize Agriculture students to participate in annual field trips: Humboldt County Fair, Mendocino County Fair, Fall Leadership Conference, State Leadership Conference, Redwood Acres Fair
36. Authorize the District Superintendent to sign:
  - a. Contracts for services, materials, and/or supplies that are within the scope of projects approved by the Board of Trustees and the amounts for which do not exceed the budgeted amount for that project.
  - b. Contracts for consulting services whose individual face amount does not exceed \$1,000 provided such contracts are subsequently presented to the Board for ratification.

The foregoing Resolution was adopted by the Board of Trustees of the Southern Humboldt Unified School District on the twenty-third day of August, 2005, by the following vote:

|                   |     |
|-------------------|-----|
| Jim Baker         | ___ |
| Jeff Haas         | ___ |
| Barbara Lindsay   | ___ |
| Julie Lyon        | ___ |
| Dennis O'Sullivan | ___ |
| Paulette Thiele   | ___ |
| Susan Thompson    | ___ |

AYES:        \_\_\_  
 NOES:        \_\_\_  
 ABSENT:     \_\_\_

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Julie Lyon, President, Board of Trustees  
 Southern Humboldt Unified School District  
 Humboldt County, California